

P.O. Box 68
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Eagleville, TN 37060



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Chad Leeman, Mayor

November 22, 2023

REQUEST FOR QUALIFICATIONS

The City of Eagleville, Tennessee, an equal opportunity, affirmative action employer seeks to retain the services of a professional consultant engineering firm to provide services related to American Rescue Plan (ARP) funding. Certain restrictions may be applicable with projects funded under a grant contract with the State of Tennessee, Department of Environment and Conservation. The project shall be accomplished in accordance with TDEC and U.S. Treasury guidelines. The work consists of soil studies, surveying, identification of land suitable for drip irrigation disposal of treated wastewater, design of a sanitary sewer force main, and generation of an asset management plan. Requested engineering services could include investigation, planning, and design, and other services necessary for project completion.

Statements of Qualifications will be evaluated on the following criteria:

- Experience and Qualifications of Firm: Background on firm and capabilities, history, services offered, provide qualifications of the individual(s) or firm for project team. For services not provided in-house, include firm profiles for subconsultant firms.
- Relevant Experience: Specified experience or technical expertise of the firm in connection with the type of services to be provided, provide information on projects of comparable size and relevant experience with drinking water, wastewater and/or stormwater improvement projects
- Past record of performance on contracts with the community and other clients including quality of work, timeliness, and cost control. Statements of Qualifications response to include references contact information.
- Demonstrated ability to meet schedules: Capacity of firm to perform the work within time limitations, taking into consideration the current and planned workload of the firm.
- Familiarity with the ARP program and eligibility requirements, experience with government-funded projects.

City encourages firms that are women or minority owned, emerging small businesses, veteran owned firms, and all other qualified firms to participate in this request for qualifications. Firms can submit (sealed) Statements of Qualifications to the City of Eagleville City Hall by mailing three (3) hard copies to 108 S. Main St., P.O. Box 68, Eagleville, TN 37060 – Attn: Ms. H. Riggins no later than 11:00am (CST) on Friday, December 15, 2023. Hard copies should be labeled Request for Qualifications – ARP. In addition to the hard copies, a PDF copy should be emailed

to hriggins@eaglevilletn.gov. Questions can be directed to Ms. Riggins at (615) 274-2922 or at the email address previously listed.